

Volunteer Role Description Play and Learning sessions

The aim of the role is to support the work of the Family Centres through the following activities:

Key Tasks

- Assist staff to set up session and tidy away resources
- Assist with preparing snacks and washing and tidying snack equipment
- Support the loading of toys onto bus before/after sessions
- Engaging with families during session time and helping them feel comfortable in the group
- Promoting focus messages (e.g. sharing health promotion information/ handing out leaflets)
- To support singing at the end of the session
- General support to staff throughout the session

Key Skills

- A good understanding of the needs of young children
- Adaptable and flexible to new activities
- Good communication skills with parents/carers and children
- Willing to work as part of a team

Other information

- Remember children are people watchers and will learn a lot from your example e.g. tidying up, sharing etc.
- Games which over excite children e.g. chasing games are not appropriate as this leads to accidents. It is not appropriate to physically handle children.
- Children should be directed by voice, if you find yourself in a confrontational situation with a child please ask for support from early start staff. USE LOTS OF PRAISE
- Be aware that you will at all times be supervised and should never be left alone with a child for any length of time. Seek advice immediately if unclear about instructions.
- Always be polite and pleasant to parents as we deal with a range of people from different ethnic backgrounds